

KILGORE HISTORY & ARTS CENTER

at the old U.S. Post Office, 200 S. Kilgore Street in Kilgore, Texas

USAGE RATES FOR PRIVATE EVENTS

BASE FEES

Security Deposit	\$100 refundable
Cleaning Fee	\$100 per event

SATURDAY PRICING

Daily Rental Fee	\$800 per day
Hourly Event (four-hour minimum)	\$100 per hour

FRIDAY/SUNDAY

Daily Rental Fee	\$600 per day
Hourly Event (two-hour minimum)	\$80 per hour

WEEKDAY

Daily Rental Fee	\$500 per day
Hourly Event (two-hour minimum)	\$50 per hour

Additional Setup/Takedown time will be charged by the hour and deducted from deposit.

ADDITIONAL FEES

Tablecloth Cleaning Cost	\$15 per piece
<i>Users may furnish their own tablecloths.</i>	
Security Officer	\$50 per hour
<i>All events including alcohol (free or for-sale) require at least one security officer.</i>	
Lighting of the Derrick Stars	\$50 per night

Rates Non-Negotiable • Request Quote for Multi-Day Usage • 20% Nonprofit Discount

Please make checks payable to:

KILGORE HISTORICAL PRESERVATION FOUNDATION

P.O. Box 885
Kilgore, TX 75663